

Outwood Primary Academy Newstead Green

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Chief Executive Principal, Primary: Mr Lee Wilson
Principal: Mrs Lindsey Corbett



1st May2023

Dear Parents/ Carers

We are pleased to inform you that a trip to Tropical World in Leeds is to take place on Thursday 13th July 2023 for the children in Year 2 to enhance their topic this term.

We ask for a contribution of £19.10 towards the cost of the trip. This includes a workshop on Habitats. It is important to stress that in the event of an inadequate number of parental contributions it will not be possible for the trip to take place and it will be cancelled.

The trip money must to paid in full by Friday 25th June 2023 along with any other outstanding money owed to school (i.e. breakfast club, dinner money). If any outstanding monies are owed the Executive Principal reserves the right to refuse your child's attendance on this trip.

We would like the children to be in school for the usual time of 8.45am for registration and then we will leave school promptly at 9.00am. We will be leaving Tropical World for the return journey at 2pm and are expecting to be back around 3.15pm. Please send your child to school wearing their school uniform and coat. A packed lunch **will** be provided for all children as you are entitled to universal free school meals.

Contributions to the trip should be paid via Parentpay to secure your child's place. For parents who have yet to set up an account, an activation letter will be sent home with your child. This will also include a bar code which can be used at McColl's in Havercroft or any other Paypoint store as an alternative method of payment.

Consent

By paying for your child's trip

- You are giving consent for your child to attend the trip.
- You acknowledge that your contribution is non-refundable, unless due to exceptional circumstances.
- The times when your child is due to arrive and to be collected from the academy.

Yours faithfully

Mrs Lindsey Corbett

Corbett

Principal