

8th July 2021

Dear Families,

We are delighted that your child will be continuing their education with us at OPA Newstead Green.

Your child's start date for after the Summer Holidays is **Wednesday 8th September**. We will share with you more details regarding start and finish times closer to the time.

Unfortunately, due to the current restrictions we are unable to offer onsite induction for Parents. We have however, created a website which can be found at:

<https://sites.google.com/outwood.com/opa-newstarters/home>.

This website includes key information to prepare you and your child for September. You will also find films on the site, which will introduce you to the staff who your child will be working with.

We need to collate some important information and permissions from you. Most of these have been presented as electronic forms, which should be completed and submitted online. (Most of these have been completed by you when your child joined us and have been set up for the new starters, so won't apply to you). These are:

- **New Pupil Admissions Form (Please can you complete to give updated information)**
- Consent Agreements Form (This is for the new starters, you do not need to complete this)
- All About Me (This is for the new starters, you do not need to complete this)
- Uniform Order Form (Your child received their uniform when they originally started with us, so you do not need to complete this. Children moving into Reception will receive a PE Top from us, once this arrives in school we will distribute it to you when you collect your child from nursery)

If your child has a special dietary need, please call into the school office for an ISS Special Diet Referral Form, or print at home and bring into school. If you feel that you may be entitled to Free School Meals, please print a form out and return it to the school office.

The deadline for the return of the online and paper forms is **Friday 16th July**.

This will enable us to ensure that all of our systems include your child in readiness for their start in September.

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)
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If, having visited the website, you have any questions or concerns please do not hesitate to contact us in school. You can call us on 01226 722484, or email us: enquiries@newstead.outwood.com

Once again, welcome to our family - we look forward to working together.

Yours sincerely

A handwritten signature in black ink that reads "L. Corbett". The signature is written in a cursive style with a large initial 'L'.

Lindsey Corbett
Associate Principal