

23rd October 2020

Dear Parents and Carers,

Firstly, I would just like to start by thanking you all for being so supportive during this challenging time. I know it has not always been easy but I am so impressed with how you have worked with us to provide the safest possible education for your children. I am so proud to be the Principal at Newstead Green within the Outwood Family of Schools. Hearing the positive comments from parents and children highlight the hard work and commitment of all our staff and wider community.

I just wanted to give a reminder to Parents of a few of the school expectations and some of the guidance that we have in place due to Covid-19

One way system – We will be continuing to operate a one way system around the academy playground. The entry point is as the pedestrian gate (next to Kidsworld) and you will exit via the main school gate onto Cow Lane.

We have allocated all classes a time slot to drop off and collect your child/ren. If you have more than one child at school, can I ask that you drop your children off during the earliest timeslot and collect your family within the latest timeslot. This is to help parents, so you are not having to wait around and will alleviate crowding.

Face Coverings - Due to Wakefield being in a high risk (Tier 2) area we are strongly supporting the government guidance on wearing face coverings. As you will have noticed, staff are wearing face coverings when in communal areas and areas where it is more difficult to socially distance. **We therefore advise all parents/carers and children who are 12 years and older to wear a face covering while on school site.**

Social Distancing – We request that everyone follow social distancing measures by keeping 2 metres apart from anyone not in their household or social bubble when dropping off and collecting children from school.

HANDS-FACE-SPACE

Positive Cases of Covid-19 - In the unfortunate event of your child receiving a positive Covid-19 result over half term could you please email enquiries@newstead.outwood.com with your child's date of last attendance, year group and class. This will allow the academy to track any contacts and plan accordingly. We will continue to keep you all updated over the holidays where needed.

All current guidance is available on our website including our most recent risk assessment.

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Registered office: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF

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Bikes/Scooters – Children can continue to ride to the academy on their bikes or scooters. They must be dismounted at the school gate and children should walk into school with them. Due to Health and Safety, bikes are not allowed to be ridden on the academy playground.

Year	Start Time	Finish Time
Nursery	9.00	12.00
Reception	08.40	15.05
Year 1	08.45	15.10
Year 2	08.50	15.15
Year 3	08.55	15.20
Year 4	08.55	15.20
Year 5	09.00	15.25
Year 6	09.00	15.25

After half term, we would like to encourage children to come into school on their own, as we are aware that this prevents overcrowding on site. We have staff on the playground to make sure that all children get into the academy safely.

Nursery Children – will continue to use the main nursery door (adjacent to the zebra crossing / walk in entry gate into school). This will be used by parents for both morning entry and after session collection of the nursery children. Please follow the one-way system for this.

Dogs – Due to Health and Safety dogs are not permitted on the school premises (this includes being carried). We know that many parents take their dog for a walk when they bring their child to school, Can I ask however, that you let you child come into school on their own, if you have your dog with you.

Breakfast Club – Breakfast Club facilities will resume after the holiday as normal. Children who have been already attending since the start of term will still have their place available. Breakfast club places must be pre-booked and costs paid in good time on Parent Pay.

All children will have the opportunity to have a breakfast snack in the morning in our Wellbeing Sessions where possible.

Uniform – In readiness for the new term, we would like to remind you of our expectations for school uniform.

Chief Executive Principal, Primary: Mr Lee Wilson
Associate Principal: Mrs Lindsey Corbett

- Purple Jumper / Cardigan with academy logo
- White Polo shirts
- Grey trousers/skirt
- Grey socks/tights
- Plain black school shoes

Headware (bobbles and headbands etc) should be kept to a minimum and preferably in school colours.

Children also require a PE Kit consisting of:

- Purple T shirt
- Black shorts
- Black socks
- A tracksuit in a dark colour is also needed for outside PE.

Please provide your child with a bottle that they can use for water throughout the day. This will also need to be taken home for washing and brought back each day.

Could we also take this opportunity to remind families that it is the trust policy that jewellery should not be worn by children in the academy. This includes the wearing of earrings. If there are any medical reasons that you need to discuss, please do not hesitate to contact the academy.

After School Enrichment Clubs – We have a sports club running on Thursday for the Year 2 class. We will notify parents as soon as we are able to provide other clubs as soon as possible.

School Meals – Just a quick reminder that the cost of a school meal has risen to £2.25. The cost per week is now £11.25. Please can I ask that this is paid into your Parentpay account in advance of meals being taken.

I wish you all a happy and safe holiday and I am really looking forward to seeing everyone back in school on Monday 2nd November ready for the new term.

Yours sincerely



Lindsey Corbett
Associate Principal



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