

Outwood Primary Academy Newstead Green Cow Lane, Havercroft, West Yorkshire, WF4 2BE Tel: +44(0)1226 722484

Web: www.newstead.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Principal: Mrs Lindsey Corbett

30th January 2024

Dear Parents/ Carers

We are pleased to inform you that a trip to Cannon Hall for a Victorian Day is to take place on Tuesday 4th June 2024 for the children in Year I to enhance their learning in history.

We ask for a contribution of \pounds 28.00 towards the cost of the trip. It is important to stress that in the event of an inadequate number of parental contributions it will not be possible for the trip to take place and it will be cancelled.

The trip money must be paid in full by Thursday 26th April 2024 along with any other outstanding money owed to school (i.e. breakfast club). If any outstanding monies are owed the Executive Principal reserves the right to refuse your child's attendance on this trip. You will be able to pay this in two $\pounds 14.00$ instalments should you wish.

We would like the children to be in school for the usual time of 8.45am for registration and then we will leave school promptly at 9.15am. We will be leaving Cannon Hall for the return journey at 2.30pm and are expecting to be back around the usual home time of 3.15pm. A packed lunch will be provided for all children as they are entitled to a universal free school meal. Please complete this form to let us know your lunch requirements. https://forms.gle/eGg1BMI8s99TgD8X8

As part of the experience of your child being a Victorian child for the day, we would also like them to come dressed as a Victorian.

Contributions to the trip should be paid via Parentpay to secure your child's place. For parents who have yet to set up an account, an activation letter will be sent home today with your child. This will also include a barcode which can be used at McColl's in Havercroft or any other Paypoint store as an alternative method of payment.

Consent

By paying for your child's trip

- You are giving consent for your child to attend the trip.
- You acknowledge that your contribution is non-refundable, unless due to exceptional circumstances.
- The times when your child is due to arrive and to be collected from the academy.

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649. Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF. Dressing up as a Victorian. If your child would like to take part -

Girls

Mop Cap Plain light Blouse or shirt Plain long dark skirt Shawl White apron / pinafore Dark boots or shoes

Boys

Flat Cap Light coloured plain shirt Thin scarf / colourful hanky tied around the neck Long dark trousers Plain dark socks Black boots or shoes

This is optional, children can wear their school uniform if they prefer.

Yours sincerely

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Lindsey Corbett **Principal**

