

Outwood Primary Academy Newstead Green Cow Lane, Havercroft, West Yorkshire, WF4 2BE Tel: +44(0)1226 722484

Web: www.newstead.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Principal: Mrs Lindsey Corbett

30th January 2023

Dear Parents/ Carers

We are pleased to inform you that a trip to Creswell Crags is to take place on Thursday 20th June 2024 for the children in Year 3.

We ask for a contribution of  $\pm 30.00$  towards the cost of the trip. This includes a workshop on Rock Stars Day (Stone Age Cave Story, Survival Skills and Rocky Relics). It is important to stress that in the event of an inadequate number of parental contributions it will not be possible for the trip to take place and it will be cancelled.

The trip money must be paid in full by Thursday 26th April 2024 along with any other outstanding money owed to school (i.e. breakfast club, dinner money). If any outstanding monies are owed the Executive Principal reserves the right to refuse your child's attendance on this trip. You will be able to pay this in two  $\pounds 15.00$  instalments should you wish.

We would like the children to be in school for **8.30am** for registration and then we will leave school promptly at **8.50am**. For the return journey we are expecting to be back around **3.30pm**. Please send your child to school wearing their school uniform and coat. A packed lunch **will** be provided for the children who are entitled to free school meals.

Contributions to the trip should be paid via Parentpay to secure your child's place. For parents who have yet to set up an account, an activation letter will be sent home with your child. This will also include a barcode which can be used at McColl's in Havercroft or any other Paypoint store as an alternative method of payment.

## Consent

By paying for your child's trip

- You are giving consent for your child to attend the trip.
- You acknowledge that your contribution is non-refundable, unless due to exceptional circumstances.
- The times when your child is due to arrive and to be collected from the academy.

Yours faithfully

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Mrs Lindsey Corbett **Principal** 

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A list of Directors' names is open to inspection at our registered office.