

Outwood Primary Academy Newstead Green Cow Lane, Havercroft, West Yorkshire, WF4 2BE Tel: +44(0)1226 722484

Web: www.newstead.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Principal: Mrs Lindsey Corbett

22nd February 2023

Dear Parents/ Carers

I am pleased to be able to inform you that we will be holding parent/carer consultation evenings this term (next week) on **Wednesday I st and Thursday 2nd March 2023**. The appointments will be face to face to give you the opportunity to meet with the teacher and discuss how your child is progressing with his/her learning.

Appointments are short (5 mins) so if you require a longer meeting, please arrange to see your child's teacher for another time and date. All appointments will be held in classrooms, this will be an opportunity for teachers to share the progress that children have made and discuss their next steps in learning.

Please tick which times would be best for you to see your child's teacher. Although we try to accommodate your preference, you will appreciate that sometimes are more popular than others, so please bear with us. Return your slip as soon as possible so that we can allocate appointments. If you have more than one child in school please complete a slip for each child.

Please note that all children must stay with and be supervised by parents. Should you require any support or if you are struggling to make the dates/ times, please do not hesitate to contact us in school

Yours sincerely

Corbett

Lindsey Corbett Principal

NEWSTEAD GREEN: Parent's Consultation Meeting

Wednesday Ist March 2023 (3.30 - 5.30pm) Thursday 2nd March 2023 (3.30 - 5.00pm)	
Name of child:	Class:
3.30 – 4.30pm	4.30 – 5.00pm 5.00 - 5.30pm (Wednesday only)
There are brothe	ers/sisters in classes
Signed	
Outwood Grange Acad	emies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.
	Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF.
	VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.