

Outwood Primary Academy Newstead Green

Cow Lane, Havercroft, West Yorkshire, WF4 2BE Tel: +44(0)1226 722484

Web: www.newstead.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Associate Principal: Mrs Lindsey Corbett

3nd September 2020

Dear Parents and Carers,

We hope that you have had a wonderful summer holiday. As we are getting ready for a full reopening of school for all pupils on **Tuesday September 8**th **2020** I just wanted to give a reminder to Parents of a few of the school expectations and guidance that we have in place due to Covid-19.

<u>Uniform</u> – In readiness for the new academic year, we would like to remind you of our expectations for school uniform.

- Purple Jumper / Cardigan with academy logo
- White Polo shirts
- Grey trousers/skirt
- Grey socks/tights
- Plain black school shoes (no trainers, heals or boots please)

Headware (bobbles and headbands etc.) should be kept to a minimum and preferably in school colours.

Children also require a PE Kit consisting of:

- Purple T shirt
- Black shorts
- Black socks
- A tracksuit in a dark colour is also needed for outside PE.

We ask that you wash your child's uniform following each day in school. If as a result, you are unable to meet our usual uniform requirements please contact the school via email. As always, please make sure that your child's uniform has a name clearly written inside (especially jumpers and cardigans) so that we can return it straight away to your child.

Please provide your child with a bottle of water that they can use throughout the day. This will also need to be taken home for washing and brought back each day.

Could we also take this opportunity to remind families that it is our Trust policy that jewellery should not be worn by children in the academy. This includes the wearing of earrings. If there are any medical reasons that you need to discuss, please do not hesitate to contact the academy.

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)

Registered office: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF

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<u>Bikes</u> – Children can continue to ride to the academy on their bikes. Bikes <u>must</u> be dismounted at the school gate and children should walk into school with them following social distancing measures and stored in the bike shed. Due to Health and Safety, bikes or any wheeled vehicles e.g. scooters must not be ridden on the academy playground/grounds.

<u>One way system</u> – We will be continuing to operate a one way system around the academy playground. The entry point is at the pedestrian gate (next to Kidsworld) and you will exit via the main school gate onto Cow Lane(*Please do not park in the Kidsworld car park as it is private property for the nursery only*). It is important that only one adult accompanies your child at drop off and collection times.

We have allocated all classes a 5-minute slot to drop off and collect your child/ren. If you have more than one child at school, can I ask that you drop your children off during the earliest timeslot and collect your family within the latest timeslot. This is to help parents and ensure children are not missing any aspect of their learning. It will also mean that you are not having to wait around and will alleviate crowding.

Year	Start Time	Finish Time
Nursery	9.00	12.00
Reception	08.40	15.05
Year 1	08.45	15.10
Year 2	08.50	15.15
Year 3	08.55	15.20
Year 4	09.00	15.25
Year 5	09.05	15.30
Year 6	09.10	15.35

Children are encouraged to come into school on their own, as we are aware that this is easier for parents. We have staff on the playground to make sure that all children get into the academy safely.

Nursery Children – will once again be using the main nursery door (adjacent to the zebra crossing / walk in entry gate into school). This will be used by parents for both morning entry and collection of the nursery children.

<u>Dogs</u> – Due to Health and Safety dogs are not permitted on the school premises (this includes being carried). We know that many parents take their dog for a walk when they bring their child to school, can I ask however, that you let you child come into school on their own, if you have your dog with you.



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<u>Breakfast Club</u> – Unfortunately, at this time, we are unable to operate our usual Breakfast Club facilities. All children will have the opportunity to a breakfast snack at the beginning of the morning in our Wellbeing Sessions. This does not replace the breakfast they will need at home. We will notify parents once we are able to restart the club in the future.

<u>After School Enrichment Clubs</u> – During the autumn term there will be limited after school enrichment clubs available to pupils. We will notify parents as soon as we are able to provide them again. It may be organised a little differently but we will keep you informed of any updates.

<u>School Meals</u> – Just a quick reminder that the cost of a school meal has risen to £2.25. The cost per week is now £11.25. Please can I ask that this be paid into your Parentpay account in advance of meals being taken.

Once again, we would like to take this opportunity to thank you for your support. I know that it remains an anxious time for us all, but I am confident that the measures that we have in place throughout the Academy will ensure staff, parents and children are as safe as possible on our return to school. Many children returned successfully in the final summer term and rest assured that we always have your child's best interests at heart and we will contact you and continue to keep you updated as needed.

If you wish to view the Return to school letters that we sent out in July, outlining the return to school information for your child's class, we have left them on our website for you along with the 'Getting your child ready to return' poster and the letter regarding the full reopening of school.

Yours sincerely

1 Corbett

Lindsey Corbett Associate Principal

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